

**TOWN OF TRYON
BOARD OF COMMISSIONERS
JANUARY 14, 2019
TRYON TOWN HALL MCCOWN ROOM
6:00 P.M. WORK SESSION**

1. Call to Order-Mayor Peoples
2. Discussion
3. Adjourn

**TOWN OF TRYON
BOARD OF COMMISSIONERS
PROPOSED AGENDA
JANUARY 14, 2019
TRYON TOWN HALL MCCOWN ROOM
7:00 P.M.**

All items are for discussion and possible action

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15. Adjourn	

Agenda Item Summary Sheet



Meeting Date: January 14, 2019	Agenda Item Number: 5a
Submitted By: Susan Bell	
Attachments: November & December Minutes	

Topic: Board of Commissioner's Minutes

Requested/Recommended Action & Motion: Approve

Summary Explanation & Background:

Town Priority/Goal (Strategic Plan):

Direct Financial Impact:

Indirect Financial Impact:

Funds Included in Current Budget:

**TOWN OF TRYON
BOARD OF COMMISSIONERS
NOVEMBER 20, 2018 6:00 P.M.
TRYON TOWN HALL – MCCOWN ROOM
WORK SESSION**

Present: Mayor J. Alan Peoples Absent: Mayor Pro Tem Bill Ingham

Commissioners: Crys Armbrust, Bill Crowell, Chrelle Booker

Staff Present: Town Manager Zach Ollis Town Clerk Susan Bell

CALL TO ORDER

Mayor Peoples called the work session to order.

Items discussed were:

1. Erskine Bridge
 - a. small engineering fees
 - b. clearing weeds
 - c. getting with DOT to get something in writing saying we can go ahead with whatever is needed
2. Harmon Field
 - a. PARTF grant on building
 - b. Programming
 - c. Roof repairs
 - d. 10 acres across the river
3. Blue Ridge Hunter Jumper contract & holding other horse shows
4. TDDA Service Agreement
5. Museum & Visitor's Center
6. One day retreat to discuss the strategic plan along with the forthcoming comprehensive plan
7. Parking in front Huckleberry's – loading and unloading zone
8. U-turn sign on Pacolet Street
9. Sidewalk repairs in front of Stott's & Burrell's
10. Melrose Inn options for cleanup
11. Leaf pickup
12. Recycling

Mayor Peoples entertained a motion to adjourn. Commissioner Crowell so moved. The motion carried unanimously.

J. Alan Peoples, Mayor

Attest:

Susan B. Bell, Town Clerk

**TOWN OF TRYON
BOARD OF COMMISSIONERS
NOVEMBER 20, 2018 7:00 P.M.
TRYON TOWN HALL – MCCOWN ROOM**

Present: Mayor J. Alan Peoples Absent: Mayor Pro Tem Bill Ingham

Commissioners: Crys Armbrust, Bill Crowell, Chrelle Booker

Staff Present: Town Manager Zach Ollis Town Clerk Susan Bell
 Police Chief Jeff Arrowood Town Attorney William Morgan
 Fire Chief Geoff Tennant Planning Director Tim Daniels

CALL TO ORDER

Mayor Peoples called the meeting to order. Commissioner Ingham will not be here tonight. He is picking his daughter up from S. C. Governor’s School of Arts. He asked for a moment of silence. Fire Chief Tennant led the Pledge of Allegiance.

AGENDA ADOPTION

Mayor Peoples asked if there were any additions, deletions or corrections to the agenda. Town Manager Ollis added the resolution for sale of property on gov.deals.

Mayor Peoples entertained a motion to adopt the agenda with the addition of item 6b. Sale of property. Commissioner Armbrust so moved. The motion carried unanimously.

CONSENT AGENDA

Mayor Peoples asked if there were any additions, deletions or corrections to the consent agenda, which included the minutes and tax releases for Nancy Roth (\$14.89), DD Bradley (\$258.27), Homer Fryer (\$65.17), Nannie Henderson (\$79.40), Will King (\$36.94), Mildred McCarroll (\$186.76), Viola Waddell (\$616.60), Leroy White (98.15), Whitney White (\$64.62), Ella Williams (\$70.75), RL Woods (\$73.82), Sarah Taylor (\$51.53), Archie Frink (\$24.63), RW Early (\$36.07, \$27.06, \$21.90), Romey Johnson (\$42.12), Isadora’s Closet (\$47.76, \$77.41), Otis Vernon (\$463.02), David Hill (\$113.32), Simple Simons Sweet (\$399.28, \$10.56, \$13.92), Linda Cohen (\$9.52), Whitney Antiques (\$10.58), 3357 Lynn LLC (\$113.32, \$47.25, \$11.74), Family Home Care (\$11.29, \$11.32, \$18.37) and RTS Taxi (\$8.75). There were none. He entertained a motion to adopt. Commissioner Armbrust so moved. The motion carried unanimously.

SANITATION BIDS

Town Manager Ollis stated in front of you are the bids that we received for the sanitation truck. He talked with Phillip and they think the best quote is from Nu-Life Environmental. While it is one of the lowest the truck will be here in five weeks or less. Which is convenient for us, considering the issues with the current sanitation vehicles. Mayor Peoples stated he had talked to people in the bus garage and they gave us some good guidance on engines. Ollis stated the cost is \$138,698.

Mayor Peoples entertained a motion to approve the purchase through Nu-Life Environmental for a trash truck as recommended by Town Manager and Sanitation Supervisor. Commissioner Crowell so moved. The motion carried unanimously.

SALE OF PROPERTY

Town Manager Ollis stated before you is the Resolution authorizing the sale of real property by electronic public auction. There are four different resolutions for four properties by tax id and street address. These are the ones that you had voted on before. This is so we can do it online. Mayor Peoples asked Attorney Morgan since they had already approved the sale of the property, this is all that we need to do. Attorney Morgan stated yes.

Mayor Peoples entertained a motion to take the manager's recommendation to sell the pieces of property online (approving the attached Resolutions). Commissioner Armbrust so moved. The motion carried unanimously.

MINIMUM HOUSING UPDATE

Town Manager Ollis asked Planning Director Daniels to give an update on where we are with minimum housing. Daniels stated the Petty household we are awaiting the demolition person to get a permit from the state. He also has to get permission from the County because they own the lot next to this one and they will need access through this property to do the demolition. If access is not granted then the road may have to be closed down during the demolition. This could be happening within the next two weeks. The other two across the street are nearing their date where we can start taking action. He was made aware of a couple of other properties at the Eastside Committee meeting. He has not started on those yet but will get started soon.

Attorney Morgan stated there will be two more at the next meeting. Daniels stated then we can start taking action. Commissioner Armbrust asked for an informed statement at the next meeting on Melrose. Mayor Peoples stated we have informed the town manager of what is expected at the next meeting. He will get with Mr. Daniels.

TDDA SERVICE AGREEMENT

Town Manager Ollis stated we have the TDDA Service Agreement and asked Jamie to go over this and then do her update. Ms. Carpenter stated the service agreement is coming up on three years now. It mostly is updated on things that we have found. It is in front of you if you have any questions. The contract allows us to carry out the nature of the program. Commissioner Armbrust stated for the record we need to state how much the town seeds TDDA for the services that you render. Ms. Carpenter stated currently it is \$15,000. Mayor Peoples asked if this needed to be approved. Ollis stated yes if you are prepared.

Mayor Peoples entertained a motion to accept the TDDA Service Agreement as approved. Commissioner Crowell so moved. The motion carried unanimously.

Ms. Carpenter stated this Friday (Black Friday) channel 7 news is coming here locally instead of going to the malls to see small town shopping. This will give us some really good press. They will be here bright and early from 5-7. This will also be our Fourth Friday shopping, so stop in and buy something and thank them for being a small business in our downtown. Also Saturday is small business Saturday. Come and

support our businesses. The Christmas Stroll will be December 7. Tryon Riding and Hunt Club is bringing some miniature horses to be around Morris. Tryon Midnight is on December 31. They are making Tryon shirts and welcome flags (selling them for \$30).

Commissioner Armbrust asked about the Livability conference that TDDA attended last week. Ms. Carpenter stated the Polk County Community Foundation paid for several members to attend the AARP Livability Conference in Charlotte. Really great sessions. Discussions of aging populations, H. Greenleaf meetings and what we can do to better our community for the aging population. Something that came up a lot was driverless cars. Other things were housing, more transitional housing for the aging population. They have been thinking about some smaller projects at Palmer Street and Pacolet Street that they will be starting on soon.

Mayor Peoples asked about the small apartments that were connected near the Baptist Church if that was sort of what was being talked about. Ms. Carpenter stated yes, along with town houses (one level) and smaller housing. Saluda has a nice setup there.

TOWN MANAGER'S REPORT/TOWN PROJECT PRIORITIZATION AND CITIZEN INPUT

Town Manager Ollis went over his manager's report.

COMPLETED

- DOT Encroachment permit finalized. Maple Street bump out demo started. Curb to be laid and poured this week. Decking was finished today. He is thinking about railing to go along there.
- Met with SERCAP regarding Country Club line to water plant and some other things. He has another meeting lined up for next month.
- Performed multiple locates for Harmon Field.
- Inspected Dallara Project at Harmon Field. It's rolling along.
- Worked to prep town for Halloween. (Cleaning of Trade St., New Market, Godshaw Hill Neighborhood)
- Held meeting with County regarding Harmon Field. William Morgan delivered memo to you
- Met with DOT and met new district engineer.
- Prepped town for Hinncappie Grand Fondo.
- Prepped town for concert held at Plaza.
- Prepped town for BeerFest.
- Repaired water line at Harmon Field.
- Repaired electrical boxes at depot.
- Drained and cleaned fountain. Installed new lights and replaced motor.
- New plants in planters on Trade. Working with Jamie on the rest of the planters.
- Installed new lights on dogwood trees downtown. Installed new flood lights at Nina.
- Held Bike Ped meeting at Depot with the RPO.
- Attended Eastside Meeting to meet with residents.
- Met with Green Blades garden club.
- Cut trees at Woodland Park / Vaughn Creek is on list.
- Speedbump replaced on 2nd Street.

IN TRANSITION (TOWN)

- Speedbump replacement on Whitney.
- Install septic system at Harmon Field.
- Signage for rose garden.
- Install plants in bump outs after first frost.
- Brick repair project at McCown has been completed as of this weekend.

- Working to coordinate repair of light poles downtown. Purchasing replacement parts.
- Repair of leaf machine is occurring now.
- Spraying around town.
- Sidewalk improvements on Whitney.
- Sidewalk improvements on Melrose.
- Fire Department to do Hydrant check.
- More pothole maintenance.
- Searching for more spots to fix on creek at E. Howard.
- Pacolet River Restoration Project underway.

Town Manager Ollis stated Mary Prioleau is asking for help with the Christmas Parade Cookout. Commissioner Armbrust stated he felt like we helped last year with \$500. Mayor Peoples asked if there were any objections. Being none, he told Mr. Ollis to move forward.

Ollis thanked Jamie for her work with Beerfest. He met a lot of people that were not from here.

COUNCIL/MAYOR REPORT

Commissioner Armbrust asked if Morris could be put on the list, compromised paint in the mane area. This week is the sixth anniversary of the new Morris. He asked if Ollis had the quote from Trace to repair the curb in front of the Museum. Ollis stated that was sent to you along with the quote for the work done down here. Armbrust stated the pedestrian light at Morris needs to be calibrated. Seems to be stuck on red. He thanked TDDA for Beerfest. It was excellent. He thanked everyone for coming out tonight and wished everyone a Happy Thanksgiving.

Commissioner Crowell thanked everyone for coming out tonight. TDDA wonderful job you have been doing on the whole main street. He would like to see the leaves picked up soon and he knows we are working on it. He wished everyone a Happy Thanksgiving and if you are traveling Be Safe.

Commissioner Booker stated as you know the election is over. She thanked all 9,335 and the almost 4,000 who voted for her. Congratulations to Pam Justice on her thirty years with the Town. She also thanked Jamie for her work on all the strolls and events to come. She wished everyone an awesome Thanksgiving.

Mayor Peoples stated he understood the Beerfest was successful. He apologized, sort of, for not being there, but he was at a state cross country track meet and his kid from Polk County High School won state. What a wonderful place to live in Tryon.

CITIZEN COMMENTS & RESPONSES

Dick Calloway from the Tryon Historical Museum asked if there has been a decision on their proposal. Mayor Peoples stated that has been discussed but there are some other options that have come up and they are waiting on all the information before making a decision.

ADJOURN

Mayor Peoples entertained a motion to adjourn. Commissioner Armbrust so moved. The motion carried unanimously.

J. Alan Peoples, Mayor

Attest:

Susan B. Bell, Town Clerk

**TOWN OF TRYON
BOARD OF COMMISSIONERS
DECEMBER 18, 2018 6:00 P.M.
TRYON TOWN HALL – MCCOWN ROOM
WORK SESSION**

Present: Mayor J. Alan Peoples Mayor Pro Tem Bill Ingham

Commissioners: Crys Armbrust, Bill Crowell, Chrelle Booker

Staff Present: Town Manager Zach Ollis Town Clerk Susan Bell

CALL TO ORDER

Mayor Peoples called the work session to order.

Items discussed were:

1. Erskine Bridge
2. Maple Street curb in front of the museum-section still missing
3. Cameras on the plaza
4. U-turn sign on Pacolet needs to be moved so that you can see it
5. Loading Zone sign has been ordered
6. Status of Parking lot leased by Town
7. Harmon Field
 - a. Building at Harmon Field
 - b. Executive meeting with Harmon Field Board
 - c. Dirt and debris on track
 - d. Drainage pipe
 - e. Flooding taking toil on field
8. Hiring Public Works Director or two employees
9. Street lights in Town-Jim Becker is working on this
10. Police cars will be here soon

Mayor Peoples entertained a motion to adjourn. Commissioner Armbrust so moved. The motion carried unanimously.

J. Alan Peoples, Mayor

Attest:

Susan B. Bell, Town Clerk

**TOWN OF TRYON
BOARD OF COMMISSIONERS
DECEMBER 18, 2018 7:00 P.M.
TRYON TOWN HALL – MCCOWN ROOM**

Present: Mayor J. Alan Peoples Mayor Pro Tem Bill Ingham

Commissioners: Crys Armbrust, Bill Crowell, Chrelle Booker

Staff Present: Town Manager Zach Ollis Town Clerk Susan Bell
 Police Chief Jeff Arrowood Town Attorney William Morgan
 Planning Director Tim Daniels

CALL TO ORDER

Mayor Peoples called the meeting to order and asked for a moment of silence. Commissioner Ingham led the Pledge of Allegiance.

AGENDA ADOPTION

Mayor Peoples stated we have additions. Town Manager Ollis stated we have the Tryon Archival Research Center, discussion for the Wastewater Treatment Plant for the purchase of a pump truck, current financing bid option with HomeTrust Bank-spreadsheet of bids provided, and information on the minimum housing update. Mr. Morgan is running about ten minutes late. Ollis asked if the minimum housing could be pushed down the list to allow Mr. Morgan to get here.

Mayor Peoples entertained a motion to adopt the Agenda with the additions. Commissioner Armbrust so moved. The motion carried unanimously.

CONSENT AGENDA ADOPTION

Mayor Peoples asked if there were any additions, deletions or corrections. Being none he entertained a motion to adopt the Consent Agenda which included the tax releases (White Oak Manor \$495.50). Commissioner Ingham so moved. The motion carried unanimously.

TDDA UPDATE

Jamie Carpenter reminded everyone of Tryon Midnight on December 31. In January TDDA will start having committee retreats. She will send the schedule when she has it. For 4th Fridays they will have themes for these. In January a luau and in February a chocolate stroll.

WASTEWATER PLANT

Town Manager Ollis stated Deborah and Michael have informed him that the company that land applies our sludge is going out of business. They have been looking for another company. It will be a costly endeavor. In 2017, the cost was \$8,500 and in 2018 so far it has been \$6,600. Michael Fife has worked with the company that is going out of business and they are offering to sell us the pump truck. Michael has had a diesel mechanic to look at it and it is in decent shape. If we can purchase the truck for \$13,000, it will take less than two years to pay for it. Michael has just got his CDL's so we can do our

own. Commissioner Crowell stated it doesn't have to travel many miles. Ollis stated it goes from the plant to the field behind it. Commissioner Ingham stated this is a win, win situation.

Commissioner Ingham made a motion to purchase the truck for \$13,000. The motion carried unanimously.

FINANCING BIDS

Town Manager Ollis stated you have approved for us to purchase the mini x and the rear loader trash truck. Two banks offered us quotes. Both offered options of financing the entire amount. The second bank had a second option that would allow us to finance the mini excavator at a different rate. Mayor Peoples asked about a prepayment penalty. Ollis stated he didn't see one. Mayor Peoples asked if there was a preference. Ollis stated he was looking at option 2. He feels we can pay it off early. Mayor Peoples stated you are saying option 2 financing \$139,000 at an interest rate of 4.43 and the other at 3.16 interest rate (HomeTrust Bank-United Financial). Ollis stated yes.

Mayor Peoples entertained a motion to adopt option 2 (HomeTrust Bank-United Financial \$139,000 with 4.43% interest rate) and under that option 2a (HomeTrust Bank-United Financial \$56,000 at 3.16% interest rate). Commissioner Armbrust so moved. The motion carried unanimously.

It was asked what bank. Mayor Peoples stated HomeTrust and Entegra was the other one. Ollis stated HomeTrust.

BUDGET SCHEDULE

Town Manager Ollis stated the dates and times are listed, but can be changed to make it work for you. Commissioner Crowell stated the dates are January 21, February 20, March 20, April 26 and May 13. Commissioner Crowell suggested moving the May 13 to May 17 so that Commissioner Booker will be able to attend at least two of the meetings. The Board agreed on the dates.

TRYON ARCHIVAL RESEARCH CENTER

Mayor Peoples stated he had been working with Jerry on this and he has done an outstanding job and thanked him. Jerry Soderquist stated we have been working on this for two years and have come a long ways. In the packet is a master plan and his biggest job is to turn that into one page. There has been a lot of interest in the now created in Tryon Archival Research Center. With the help of Susan and the dispatch person we have a domain name and an e-mail address, along with office space above us. He has ordered computer equipment. Unsolicited contributions have come in, including one from the Mayor. The Lanier Library has donated some chairs and have plans to make additional contributions. The document before you will take about a year to set this up. He has a list of 40 names that want to help with this. There is a group of about ten to twelve people that communicate through e-mail about things they find out about Tryon. He is copied on some of those. He asked that the people copy the Archival Center e-mail. He needs file cabinets, desk, etc. In time we will come up with enough office equipment. Commissioner Armbrust thanked him for gathering this information. Mr. Soderquist stated eventually they will be digitalizing all the information. He just asks for support.

Town Manager Ollis stated Tim is scanning everything to the server. Mr. Soderquist says that he has a scanner upstairs and they will be using software like the State uses. Mr. Daniels stated he is working on getting this setup and asked Mr. Soderquist to meet with him.

MINIMUM HOUSING UPDATE

Planning Director Tim Daniels stated the first house is down. At 366 E. Howard the owner has contacted him and presented a proposal on what he is going to do with this house. He wants 90 days to get started, but we are trying to decide what to do about that one. Commissioner Armbrust asked if we would have issues with the 90 days. Daniels also discussed a completion date. Commissioner Ingham stated he has started working in the yard so he has no problem with that. Mayor Peoples stated we need to put a finish date on this and if it is not completed then he needs to come before us to ask for an extension. Commissioner Booker asked who was going to be responsible for deciding if the house is up to code. Daniels stated the County would have to issue a Certificate of Occupancy.

Daniels stated he has the Melrose Inn cost estimates to clean up. He did send the notice of complaint to all parties involved in that property. He and Attorney Morgan have talked about who should be getting the letters based on deed information. He is going to have a hearing on January 10 at the next Board of Adjustments meeting. The process will continue from there. Once we have that hearing, we will start processing and the 45 day will start clicking. Commissioner Armbrust asked about the estimate. Daniels stated Mitch Contracting who has been doing our estimates says the asbestos inspection will be \$350 and the removal of all the debris and sifting will be \$95,300. Ollis stated the house that was just removed produced two loads to be hauled off. The Melrose Inn you have to remember was a 20,000 plus square foot building and will produce about thirty loads and on top of that the basement is still full of debris. Daniels stated this estimate does include asbestos in the siding, but we also have to test the plaster in the walls, so that number could go up. Armbrust stated there was asbestos probably everywhere, because of the age of the building.

Crowell asked if her creditor had been notified. Daniels stated he sent certified letter to everyone on the deed. There was a corporation or LLC in Washington that is under and he sent to everyone listed on that. There was a trustee that and he sent them notification. He sent out about six or seven letters. Crowell asked if the guys in Asheville that sold her the building were notified. Daniels stated yes. Ingham asked if a lien would be placed on the property. Daniels stated yes and if it changes hands and gets sold then we get our money.

Attorney Morgan stated there is one more option. If the ordinance would allow us to seek an injunction or an order of abatement to enforce the ordinance. Whether or not it would get done, he has seen it go both ways. A court order has to be done and the cleanup still has to be done.

Armbrust stated at best it wouldn't address the problem. One of the parties has nothing. He can't imagine that the other party is in a much superior situation.

Crowell stated he didn't want to see it turned into a parking lot. Armbrust stated absolutely not. Crowell suggested the zoning people go ahead and start the process. Mayor Peoples stated he knows several people have looked at that space. Armbrust stated several people have looked at that space to build. Ingham asked what we do. Daniels stated he would hold a hearing and the forty-five days would start from then. With that hearing he is going to do the same process with the ones on Livingston to keep the process going. Armbrust asked which properties. Commissioner Booker stated Fred Counts and Ann Porter's property. Daniels stated the properties are not repairable. Daniels stated the house on Grady was a voluntary tear down. She had to get her name on the deed to proceed.

Daniels stated on 356 E. Howard he hasn't heard anything from them. Attorney Morgan stated we can start on that one. It's from a couple of months ago. Daniels will print the ordinance off.

Mayor Peoples proceeded to the Managers' report.

Came back to this after the manager's report.

Mayor Peoples asked if there were any questions or thoughts on this. Being none he entertained a motion to adopt. Commissioner Armbrust so moved. The motion carried unanimously.

Mayor Peoples went back to Council/Mayor Report.

TOWN MANAGER'S REPORT/MONTHLY PRIORITIZATION LIST

Town Manager Ollis gave an update on the storm. The guys did a lot of prep work. They made sure we had extra gas and extra chains for the trucks. He gave an extra special thanks to Jody, Randy and Shawn. They came in at 1:00 a.m. on Sunday morning. They cleared roads as best they could and kept up with them all night long until Sunday afternoon. Between them and the fire department they cut of over 130 trees out of the road. They estimated during the three day span to have had 120 calls for service which was for welfare checks, transports to the Red Cross Shelter, home assistance and various assistance with vehicles. Jeff Arrowood walked door to door in apartment complexes checking on people without power. There was around 460 phone calls from Sunday night until Tuesday morning. Blake stayed overnight for three nights to make sure he didn't get home and couldn't get back. The guys did well. He knows that things were missed, but they will get to it. Including for the Christmas parade.

Summary Explanation & Background: The following will be discussed:

COMPLETED

- Bump out project finished
- Met with SERCAP and USDA regarding different sources of funding and options for County Club line.
- Met with Peak Hydrogeologic regarding possible well solution to Country Club line
- IGA culvert has been cleared
- Plaques installed at Vaughn's Creek.
- NC Forest Service assisted with trail maintenance
- Held discussion regarding RFQ interconnect.
- Met regarding Tryon Columbus Bike Ped Plan.
- Prepped town for WSPA Hometown Spotlight piece. Jamie organized with TDDA for Black Friday.
- Prepped town for Christmas Stroll-went very well
- Tryon Elementary project involving the decoration of the tree at Morris
- Assisted with wreath hanging by Tryon Riding and Hunt Club-made by Thompson's Landscaping
- Various decorations for Christmas
- Performed energy efficiency test on all water and sewer pump stations with Rural Water
- Bump out and planter boxes have been updated with pansies-Thanks to TDDA & Jamie
- Received testing results from minimum housing location discussed last month. Tests were negative. Scheduled minimum housing demolition for Monday 12.17.
- Brick Repair at McCown complete
- Wayfinding signs installed
- Secured 30 year lease for VIPER tower through the state. Finalizing paperwork now.

IN TRANSITION (TOWN)

- Kids in Park Track Trails maintenance
- Prep town for Christmas Parade

- Prep town for Tryon Midnight
- Speedbump replacement on Whitney
- Install septic system at Harmon Field-Contractor will install on Monday.
- Signage for rose garden
- There was damage to the building out front-going to have to put in front of Stephen Brady
- The tarp at Rogers Park received a lot of damage from the storm. We were going to replace it anyway. Meeting with Peter about that.
- Working to coordinate repair of light poles downtown. Purchasing replacement parts
- More spots to fix on creek at E. Howard.
- Pacolet River Restoration Project underway
 - Banks measured, stripped, and repaired down to Harmon Field Road
 - Erosion control measures completed to same point
 - Bank at Hog Heaven has been cut and cleared
 - Beach work performed at Hog Heaven
 - River widened and shifted over to allow 35" for settlement prevention
 - Shrubs and plants partially installed
 - Grass placed
 - Various debris removed from river
 - Rock veins installed to slow water
- Attempting to remove dirt on Harmon Field walking track via tractor and fire hose

THANKS

- Jamie-Thanks for helping the town to look good.
- TDDA-Thanks for helping the town look good.
- Town Crews
- Fire Department
- Police Department
- Thompspon's for the wreath.

He is grateful for the crews we have.

Mayor Peoples re-directed to the minimum housing ordinance.

COUNCIL/MAYOR REPORT

Commissioner Booker noticed Mr. Vining helping out with the storm as far as shoveling the sidewalks in town. She thanked him and thanks to everyone for their work in town. The Town looks good for Christmas. She asked that everyone be patient during cleanup. She thanked Chief for his new hires. She wished everyone a safe, Merry Christmas and a Happy New Year.

Commissioner Crowell also thanked Mr. Vining, Chief and Zach for everything done during the storm. They did a splendid job. He wished everyone a safe, Merry Christmas and a Happy New Year.

Commissioner Armbrust thanked Town Manager, Police Department, Public Works and Fire Department on their readiness and response during Diego. He congratulated Mr. Mason Lassiter on the recent \$5,000 grant for the re-do of the gym at Harmon Field. He has great vision. He appreciates TIEC's efforts in the community. This Christmas season he asked to remember those in need. Sure it would be greatly appreciated. He wished everyone a Happy Holiday and see you tomorrow at the parade.

Commissioner Ingham stated he strongly agreed with everyone and wished everyone a Merry Christmas and a prosperous 2019.

Mayor Peoples would like to mimick what everyone else had said. He got out in his four wheel drive during the storm. Hats off to you. His track team moved the reindeer games to January to raise food for the needy. If anyone would like to give food or write checks, he will come and get it. They raised 4,000 cans of canned food for Outreach Ministries last year. Merry Christmas and Happy New Year.

CITIZEN COMMENTS & RESPONSES

John Vining inquired about the situation of Public Works Director. He read the article and asked if the town was thinking about a public works director or two additional employees. Mayor Peoples stated at least three of us want to see two employees so we can catch up as opposed to half time hours to get caught up. If we ever get caught up in the future maybe then we can move that way. Mr. Vining stated the reason he came was about the road near the tennis courts. When you turn in and when you go to the bridge over to Travis shop, there are a lot of potholes there. Needs some general maintenance. He would like to see the town address the issues. He appreciates all the town does, because who wants to be out at 1:00 in the morning scraping roads. He asked if there was an ordinance about the trees. The trees are cut to the edge of the road and it appears you would have to come back and cut it again. DOT did the same thing. Commissioner Ingham stated he doesn't feel it had anything to do with that. There were a number of trees that had to be cut out of the road. Coming down Highway 74 there are hundreds of trees down and that is the same situation we had here. You get them out of the way so traffic can get through.

Ollis stated Phillip Miller that drives the trash truck left his house the other morning about 7:00 and came down 176 to avoid I-26. He watched a tree fall in front of him, put on the brakes and started turning around and a tree fell behind him, so he was trapped. Our guys went to help him thinking it would be a simple thing. They cut twenty trees from Harmon Field Road to twin bridges before getting to him. The main concern was that the fire trucks and EMS could get through. Commissioner Crowell stated we have some like that, that could be dangerous hanging on the edge of the road. Mr. Vining said DOT just cut the trees to the edge of the road. Chief Arrowood stated part of the problem with that is you don't know where the edge of the road is. You are just guessing where the edge is. Crowell stated good point.

ADJOURN

Mayor Peoples entertained a motion to adjourn. Commissioner Ingham so moved. The motion carried unanimously.

J. Alan Peoples, Mayor

Attest:

Susan B. Bell, Town Clerk

Agenda Item Summary Sheet



Meeting Date: January 14, 2019	Agenda Item Number: 5b
Submitted By: Pam Justice	
Attachments: Tax Releases	

Topic: Tax Releases

Requested/Recommended Action & Motion: Approve

Summary Explanation & Background:

Town Priority/Goal (Strategic Plan):

Direct Financial Impact: Reduce expected revenue

Indirect Financial Impact:

Funds Included in Current Budget:

Agenda Item Summary Sheet



Meeting Date: 1/14/2019	Agenda Item Number: 6
Submitted By: Zach Ollis	
Attachments:	

Topic: Budget Work Session

Requested/Recommended Action & Motion: Please vote to approve/deny bid

Summary Explanation & Background: The budget work session originally included Jan 21st as a date. We will be closed in observance of the Dr. Martin Luther King Jr. Holiday. We would like to ask to reschedule. Please be prepared to suggest a date that works with your schedule.

Town Priority/Goal (Strategic Plan):

Direct Financial Impact:

Indirect Financial Impact:

Funds Included in Current Budget:

Agenda Item Summary Sheet



Meeting Date: 1/14/2019	Agenda Item Number: 7
Submitted By: Zach Ollis	
Attachments: IPDC Letter	

Topic: IPDC Board Nomination

Requested/Recommended Action & Motion: Please vote to nominate a board member

Summary Explanation & Background: The IPDC has informed us of a vacancy on the IPDC board that needs to be filled by the Town of Tryon. The board position is a three year term. Please vote to nominate a councilmember to fill this vacancy.

Town Priority/Goal (Strategic Plan):

Direct Financial Impact:

Indirect Financial Impact:

Funds Included in Current Budget:

Agenda Item Summary Sheet



Meeting Date: 1/14/2019	Agenda Item Number: 8
Submitted By: Zach Ollis	
Attachments: IPDC Letter	

Topic: Vehicle Surplus

Requested/Recommended Action & Motion: Please vote to approve/ deny surplus

Summary Explanation & Background: We currently have three vehicles that we are looking to surplus listed below. We are looking to post all on GovDeals.

2011 Dodge Ram 1500
2013 Dodge Charger
2013 Dodge Charger

Town Priority/Goal (Strategic Plan):

Direct Financial Impact:

Indirect Financial Impact:

Funds Included in Current Budget:

Agenda Item Summary Sheet



Meeting Date: 1/14/2019	Agenda Item Number: 9
Submitted By: Zach Ollis	
Attachments: Proposed Budget Amendment	

Topic: Budget Amendment

Requested/Recommended Action & Motion: Please vote to approve/deny amendment

Summary Explanation & Background: Staff has prepared a budget amendment which recognizes changes in the budget throughout the year. Please be prepared to discuss and approve/ deny.

Town Priority/Goal (Strategic Plan):

Direct Financial Impact:

Indirect Financial Impact:

Funds Included in Current Budget:

**TOWN OF TRYON
BUDGET ORDINANCE AMENDMENT NO. 1**

AN ORDINANCE AMENDING THE BUDGET OF THE TOWN OF TRYON FOR THE FISCAL YEAR 2018-2019.

WHEREAS, Article 3 of Chapter 159 of the N.C. General Statutes require local governments in North Carolina to adopt ordinances establishing an annual budget, in accordance with procedures specified in said Article 3; and

WHEREAS, the Tryon Town Council, following a public hearing as required by law approved the annual budget for the Town of Tryon for the 2018-2019 fiscal year; and

WHEREAS, the Town of Tryon is desirous to amend its FY 18/19 budget to account increased tax revenue and loan proceeds (Police Cars, Sanitation Truck & Mini Excavator); and

WHEREAS, the Tryon Police department and Tryon Fire Department received monies from Polk County Government to help cover expenses for the World Equestrian Games; and

WHEREAS, Harmon Field received money from the Dallara Project through the Fans of Harmon Field for the playground equipment and monies from the grant from NCDENR for the River Bank Restoration; and

Revenues:		
General Fund		\$116,951
Expenses:		
General Fund		\$116,951
Revenues:		
Fire Department Fund		\$ 6,400
Expenses:		
Fire Department Fund		\$ 6,400
Revenues:		
Water/Sewer Fund		\$69,000
Expenses:		
Water/Sewer Fund		\$69,000
Revenues:		
Sanitation Fund		\$139,000
Expenses:		
Sanitation Fund		\$139,000
Revenues:		
Harmon Field		\$99,000
Expenses:		
Harmon Field		\$99,000

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TRYON THAT
THE FOLLOWING BE HEREBY AMENDED AS FOLLOWS:**

The amount is hereby appropriated for operating the Town government for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

That this ordinance shall be in full force and effect upon date of amendment approval. Read, approved and adopted this the 14th day of January 2019.

J. Alan Peoples, Mayor

Attest:

Susan B. Bell, Town Clerk

(Ord. 2018-03 passed 06/21/18; Ord. 2019-01 Amended 01/14/18)

Agenda Item Summary Sheet



Meeting Date: 1/14/2019	Agenda Item Number: 12
Submitted By: Zach Ollis, Town Manager	
Attachments: None	

Topic: Town Manager's Report, Town Project Prioritization, and Citizen Input

Requested/Recommended Action & Motion: No action is required of Council; however you may choose to provide direction to Staff regarding topics presented.

Summary Explanation & Background: The following will be discussed:
COMPLETED

- Raw water intake line repaired on Country Club
- Hauled over tons of debris from remains of Storm Diego
- Spoke with Jon Cannon regarding final draft of RFQ for interconnect. Final version to be presented soon.
- Attended IPDC board meeting to discuss board nominations
- Removed old playground at Harmon Field
- Repaired broken lines at Harmon Field
- Dangerous overhead tree limbs removed at Harmon Field
- Prepped town for Christmas Parade
- Held emergency planning meeting and prepped town for Tryon Midnight
- Brick repair work finished at Stott's Ford from Duke Power Pole changing
- Stone work finished at plaza wall and town hall entrance
- Septic system installed at Harmon Field
- Met with insurance adjuster regarding front entrance/ gutters of town hall as well as Rogers park retractable roof
- Continued cleanup work from Diego including removal of 75 tons of debris
- Met regarding Tryon Columbus Bike Ped Plan
- Coordinated wreath removal from Morris
- Removed various decorations for Christmas
- Coordinated cleanup of fountain garden
- Performed repair work to fountain at plaza
- Met with Charles Dallara and inspected Dallara Project at Harmon Field.
- Spoke with NCDOT regarding entryway discussion and was directed to prepare plans with engineer
- Spoke with Paul Mills to discuss entryway plans and get prep work for project started
- Sprayed for kudzu.
- Removed debris from multiple fallen trees.
- Clear overhanging brush in roadways.
- Side-mowing.
- Community engagement projects.

Agenda Item Summary Sheet



IN TRANSITION (TOWN)

- Prep work required for new playground
- Working on intake line from Pearson's Falls
- Still working to manage brush removal in town
- Sidewalk repairs in front of First Baptist church and throughout town
- Kids in Park Track Trails maintenance
- Speedbump replacement on Whitney
- Signage for rose garden
- Working to coordinate repair of light poles downtown. Purchasing replacement parts
- Spraying around town
- Sidewalk improvements on Whitney
- Sidewalk improvements on Melrose
- Fire Department to do Hydrant check
- More pothole maintenance
- Searching for more spots to fix on creek at E. Howard
- Culvert pipe repair work at Harmon Field
- Pacolet River Restoration Project underway
 - Banks measured, stripped, and repaired down to Harmon Field Road
 - Erosion control measures completed to same point
 - Bank at Hog Heaven has been cut and cleared
 - Beach work performed at Hog Heaven
 - River widened and shifted over to allow 35" for settlement prevention
 - Shrubs and plants partially installed
 - Grass placed
 - Various debris removed from river
 - Rock veins installed to slow water
- Attempting to remove dirt on Harmon Field walking track via tractor and fire hose
- Various street signs ordered and will be place as soon as possible
- Sign straightening as needed
- Other as needed

THANKS

OTHER AS NEEDED